

CALL FOR PROFESSORS MOBILITY

Mobility from foreign Institution

PNRR-TNE Green & Pink for Sustainable Education (GPS Education)

Project Proposal TNE23-00012– CUP D74G23000280006



Disposto n. 286 del 15/05/2025

CALL FOR PROFESSORS' MOBILITY FROM FOREIGN UNIVERSITIES

The Ministry of University and Research, in implementation of sub-measure T4 “Transnational initiatives in education”, Investment 3.4 “University teaching and advanced skills” of the National Recovery and Resilience Plan, Mission 4 “Education and research” – Component 1 “Strengthening the provision of education services: from nursery schools to University”, promotes the implementation of transnational educational initiatives (TNE). In the project TNE23-00012 – CUP D74G23000280006 PNRR-TNE Green & Pink for Sustainable Education (GPS Education). A selection process is announced for the assignment of **four (4) mobility contributions** for research, learning and collaboration activities from partner universities. The mobility must be completed within **20/06/2026** and it involves the foreign partner universities reported in the table of the appendix A.

Article 1 – Eligible professors

Professors/researchers who, at the time of application and during the mobility period, have regularly a working contract at one of the partner universities listed in Appendix A are eligible to participate in the selection process. Failure to meet the aforementioned requirement will result in the inability to carry out the mobility program at the University of Tuscia.

Article 2 – Application submission

Selection is at the counter, i.e. based on the order in which applications are received. Applications must be submitted using the specific Application Form for professors available at: https://ec.europa.eu/eusurvey/runner/GPS_Education-May2026 and mandatory documents must be attached until the **deadline, set at 12pm on 22/05/2026 (CET)**.

The following documentation for professors must be attached to the application:

1. Curriculum vitae;
2. Motivation letter;
3. A valid passport;
4. Invitation letter from University of Tuscia, Mobility and International Cooperation Office;
5. Teaching Mobility Agreement (for teaching activities in topics related to the GPS Education project) or Training Mobility Agreement (for one or more of the following activities: research in topics related to the GPS Education project; networking for the drafting of project proposals; collaboration in the preparation of Memorandum of Understanding, double/joint degree); models available on the following website:
<https://www.unitus.it/internazionale/studiare-all-estero/progetti-pnrr-tne/progetto-green-education/>
Please note: the Teaching/Training Agreement is a mandatory document for the evaluation of the application and must be submitted at the time of application. Signatures from the host institution may be provided later, but must be completed before the actual start of the mobility.
6. English B2 level language proficiency certificate (optional).

Successful professors who, for any reason, renounce the mobility must promptly notify it within 10 days of notification of selection.

Applications will be reviewed in chronological order of submission (“rolling basis”) and until the available funds are exhausted.

The University of Tuscia reserves the right to carry out an early assessment of the eligibility of applications received with all the required documentation and, in the event of a positive outcome, to authorize the start of the mobility period even before the call deadline, provided that all the required eligibility criteria are met and subject to the subsequent formalization of the administrative procedures.

Article 3 – Duration of mobility and travel and hosting contributions

The professors' mobility period has a maximum duration of 14 days. Two travel days will be added to the mobility period. Based on **Lump-Sum contribution**, successful professors will receive the contribution to provide for travel, hosting and insurance costs. Professors selected must individually apply for the request and the obtainment of the visa. Financial contribution will be recognized as a total or partial reimbursement up to a maximum of € 4.395.00, with the exception of mobility at Kenyatta University (Kenya), for which the maximum amount is € 3.848.00.

Article 4 – Publication of professors selected

The financial contribution will be awarded progressively, based on the chronological order of application submission, subject to verification of eligibility requirements, until available resources are exhausted.

Selected professors will receive notification via e-mail to their institutional address within 10 working days from the submission of their application. Acceptance of the contribution must occur within 10 working days from receipt of the notification, by sending an e-mail to carlocontardo@unitus.it and to giorgio.scavino@unitus.it with the subject line: "**TNE/PNRR GPS-Education - Acceptance of the financial contribution**".

Before departure, the selected teachers will be required to sign a Grant Mobility Agreement (financial agreement) with the University of Tuscia, template available on the website:

<https://www.unitus.it/internazionale/studiare-all-estero/progetti-pnrr-tne/progetto-green-education/>

Failure to accept within the prescribed time frame will result in exclusion from the ranking. In case of withdrawals or non-acceptance by the host universities, any available financial contributions will be reassigned strictly following the order of the ranking.

Article 5 – Allowed activities

The following activities are allowed during the professors' mobility period:

- Research activities in GPS^{Education} topics;
- Learning activities in GPS^{Education} topics;
- Networking activity for the redaction of project proposal;
- Collaboration activity for the predisposition of memorandum (MoU), double/joint degree.

All the activities must be completed **within 20/06/2026**, unless otherwise extended by ministerial provisions.

Article 6 – Mobility organization and contribution towards travel, food and accommodation expenses

- 1 Mobility will take place exclusively from April 2026 until the established deadline of May 15th 2026.
- 2 To confirm the destination and define the teaching/training program to be carried out, professors will receive, at their institutional email address, along with the notification of the scholarship award, an appointment to begin the procedures related to international mobility.
- 3 It is the full responsibility of the awarded staff to personally take care of the procedures related to the request and preparation of the documentation needed to obtain the entry visa.
- 4 The granting of a visa is at the discretion of Italy and is subject to the correct submission of the documentation required by the Consulate.
- 5 The mobility period for selected professors must last a minimum of 5 days and a maximum of 14 days, excluding travel days. Before departure, the selected participants must send the completed and signed mobility agreement (financial agreement) to the Office for Mobility and International Cooperation.
- 6 The maximum daily allowance for accommodation and subsistence expenses, as established by the internal regulations on mission allowances, is **€ 190,00 per day**. It should be noted that the total maximum *Pag. 3*

contribution that can be granted to each professor — including travel, accommodation, meals, and other eligible expenses — may not exceed € 4.395.00 except for mobility at Kenyatta University (Kenya), where it is € 3.848.00.

- 7 The final contribution will be calculated based on the actual days of mobility, as certified by the certificate of attendance issued by the host university. The start and end dates of the mobility period must correspond, respectively, to the first and last day the grant recipient is physically present at the host institution.
- 8 The payment procedure will be started upon receipt of a copy of:
 - *passport*;
 - *visa*;
 - *health insurance*;
 - *credit form*;
 - *a complete signed copy of the Grant Agreement*.

Article 7 – Insurance

The University of Tuscia strongly recommends to the professors involved in the exchange to individually provide adequate insurance coverage for accidents and third-party liability, health insurance and travel insurance coverage during their stay abroad, under the regulations of the host country.

Article 8 - Personal Data Processing and Confidentiality

Personal data will be processed in compliance with the principles set out in **EU Regulation No. 679/2016** on the protection of personal data.

The **Data Controller** is the **University of Tuscia**, with its registered office in Viterbo, Via Santa Maria in Gradi No. 4 – PEC: protocollo@pec.unitus.it.

The **Legal Representative** of the University of Tuscia is the **Rector, Prof. Tiziana Laureti**, domiciled for the purposes of his office at the registered office of the institution, Via Santa Maria in Gradi No. 4, 01100 Viterbo.

The **Head of the Administrative Office** of the Integrated University Centre (CIA) of the University of Tuscia, **Dr. Giuseppe Rapiti** (tel. +39 0761 357629 – email: rapiti.giuseppe@unitus.it), is responsible for all administrative tasks related to this selection procedure that do not fall under the responsibility of the Evaluation Committee.

Pursuant to **EU Regulation 679/2016 “General Data Protection Regulation (GDPR)”**, the **Data Controller** is the University of Tuscia; the **Data Protection Officer (DPO)** is **Prof. Andrea Genovese** (privacy notice available at <http://www.unitus.it/it/unitus/footer/articolo/privacy1>); the **Data Processor** responsible for data collection and processing is the **Administrative and Accounting Secretariat of the C.I.A.**

Article 9 – Further information

For further information, it is recommended to contact Prof. Stefano Speranza, Rector’s Delegate for International Relations, or the Scientific Coordinator of the project GPS Education TNE23-00012 – CUP D74G23000280006, Prof. Alessandro Fusi, at the following email address: alessandro.fusi@unitus.it

APPENDIX A

Tabel 1 – Foreign universities associated with UNITUS as part of the TNE GPS Education project and travel contributions.

N.	Name of the associate member	Acronym of the associate member	Country	Contact person/email	Distance	Travel contribution	Daily Allowance	Travel agency / commission
1	Kenyatta University	KU	Kenya	Ms. Mildred Nawiri Director-linkages@ku.ac.ke	5.390,49 km	1.188 euro	190,00 euro	Eligible (art. 8.10 D.R. 402/2021)
2	Phnom Pehn International University	PPIU	Cambodia	Ms. Ky Ravikun ky.ravikun@piu.edu.kh	9.209,05 km	1.735 euro	190,00 euro	Eligible (art. 8.10 D.R. 402/2021)
3	Hanoi University	HANU	Vietnam	Ms. Dang Thi Phuong Thao thaodtp@hanu.edu.vn	9.353,24 km	1.735 euro	190,00 euro	Eligible (art. 8.10 D.R. 402/2021)
4	Prince of Songkla University	PSU	Thailand	Ms. Rungrat Sae Yang rungrat.s@psu.ac.th	11.248,51 km	1.735 euro	190,00 euro	Eligible (art. 8.10 D.R. 402/2021)