



*International Student Office*

**Call for applications for 2 scholarships  
reserved for International Students from  
the Hanoi University HANU (Vietnam)  
enrolling in master's degree programmes  
in the academic year 2025/2026**

**Deadline: 28 June 2025 at 23.59 (CEST)**

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### **Art.1 Object**

As part of the Cooperation Agreement signed on 30/10/2022 between the University of Tuscia and Hanoi University HANU (Vietnam), the University of Tuscia announces a public selection for the admission of international students to Master's Degree Courses for the academic year 2025/2026. The University of Tuscia will draw up a single ranking list and award 2 two-year scholarships to students sent by the University of Hanoi who are in possession of a Vietnamese bachelor's degree and who enrol for the first time in an Italian university.

Enrolment in years subsequent to the first, transfer from one degree programme to another or transfer from one university to another, is not considered "*first enrolment*" in one of the degree programmes of the University of Tuscia in the academic year 2025/2026.

*International students* are students whose qualifications for admission to the chosen degree course have been obtained at an institution not belonging to the Italian education system, regardless of the student's citizenship.

The complete list of master's degree courses at the University of Tuscia can be found at the link: <https://www.unitus.it/corsi/corsi-di-laurea-magistrale/>

### **Art.2 Declaration of value**

On arrival in Italy, candidates must deliver the original school certificates, in Italian or English, authenticated by the Italian Diplomatic Representation competent for the territory or with an Apostille, and the Declaration of Value issued by the Italian Diplomatic Representation in charge of their territory or, alternatively, the certification issued by the ENIC-NARIC centers ([www.enic-naric.net](http://www.enic-naric.net)) in Italian or English, such as the Certificate of Verification (as an alternative to legalization or Apostille) and the Certificate of Comparability or the Certificate of Correspondence (as an alternative to the Declaration of Value) issued by CIMEA, with which the University of Tuscia is in agreement.

The student can then request the aforementioned qualification documents from the link <https://cimea-diplome.it/>.

The documents must be submitted to the Student Secretariat, Via S. Maria in Gradi n. 4, Viterbo, upon arrival in Italy to complete the enrolment. If the international student does not have all the documentation necessary to finalize this enrolment, enrolment in the required course of study is subject to reservation until June 2026. The scholarship will not be disbursed until all the documentation necessary for the completion of the enrolment is delivered. Failure to submit the aforementioned documents within the established deadlines will make it impossible for the student to receive the scholarship, with consequent forfeiture of the benefit.



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### **Art.3 Language requirements**

Students enrolling in Master's degree programs taught in English must present a minimum B2 level English certificate or demonstrate that their Bachelor's degree was delivered entirely in English.

### **Art.4 Admission requirements**

The call for applications is reserved for international students who meet the following requirements:

1. be in possession of a bachelor's degree or a post-secondary degree issued by Hanoi University, or another Vietnamese university with which Hanoi University collaborates, after 31/12/2021. Students who will obtain their degree within the academic year 2024/25 will be able to provisionally participate in the call. Failure to obtain the degree by 31 July 2025 will result in the loss of the right to the scholarship;
2. not be enrolled at the University of Tuscia or at other Italian universities in first-cycle, second-cycle, or single-cycle degree courses;
3. have obtained in the bachelor's degree an average grade corresponding to at least 7/10 of the Vietnamese classification system;
4. have received the Letter of Acceptance issued by the President of the Master's Degree Course, as a positive response to the admission interview.

### **Art.5 Scholarships**

Scholarship holders will benefit from:

- exemption from the registration fee (value € 1,000.00), except for € 156.00 stamp duty and regional tax;
- scholarship of € 5,150 (gross of IRAP 8.5% paid by the Institution), or € 4,746.54 per academic year for two academic years (2025/2026 and 2026/2027) net of IRAP paid by the Institution. The scholarship is not among those exempt and will be subject to taxation according to current tax regulations based on the amounts progressively disbursed during the year, with the application of the deductions provided for income assimilated to employment which may reduce or eliminate the gross tax applied. The costs of room and board are the responsibility of the student.

To keep the scholarship in the second academic year, students must obtain at least 25 credits by July 31, 2026.

**For the academic year 2025/26 the 2 scholarships are reserved for the following courses of study taught in English following the final ranking.**

<b>Course of study</b>	<b>Link to the admission form</b>
<a href="#"><u>LM69 – Agricultural and Environmental Sciences – Organic Agriculture in Mediterranean Area</u></a>	<a href="https://forms.gle/1mmgKcEqAhaN31A26"><u>https://forms.gle/1mmgKcEqAhaN31A26</u></a>
<a href="#"><u>LM76 – Circular economy</u></a>	<a href="https://forms.gle/gZUYjsx9aQx4rodc9"><u>https://forms.gle/gZUYjsx9aQx4rodc9</u></a>
<a href="#"><u>LM73 – Forestry and Environmental Sciences</u></a>	<a href="https://forms.gle/jwBohrynRdd3bjWP8"><u>https://forms.gle/jwBohrynRdd3bjWP8</u></a>
<a href="#"><u>LM6 – Marine Biology and Ecology</u></a>	<a href="https://forms.gle/6kRGXkXEMyR8rwac6"><u>https://forms.gle/6kRGXkXEMyR8rwac6</u></a>
<a href="#"><u>LM33 – Mechanical Engineering</u></a>	<a href="https://forms.gle/JJNze5eo9cJ4aRAZ7"><u>https://forms.gle/JJNze5eo9cJ4aRAZ7</u></a>
<a href="#"><u>LM7 – Plant biotechnology for food and global health</u></a>	<a href="https://forms.gle/QcHbmvRLdVSt858W6"><u>https://forms.gle/QcHbmvRLdVSt858W6</u></a>
<a href="#"><u>LM90 – Security and Human Rights</u></a>	<a href="https://forms.gle/3AY6ze1pumGTgRjN8"><u>https://forms.gle/3AY6ze1pumGTgRjN8</u></a>
<a href="#"><u>LM-5R Archival science and AI (awaiting approval by MUR)</u></a>	<a href="https://forms.gle/5r6bbPkWYT4WgseR8"><u>https://forms.gle/5r6bbPkWYT4WgseR8</u></a>
<a href="#"><u>LM-69 Digital Management of Agriculture and Mountain Areas (awaiting approval by MUR)</u></a>	<a href="https://forms.gle/mQirhzGg8rzvatCU8"><u>https://forms.gle/mQirhzGg8rzvatCU8</u></a>

The scholarship does not include accommodation. The International Student Office can provide information on accommodation agreements, but is not responsible for finding accommodation.

The scholarship will be disbursed in three instalments. The 1st instalment will be paid within 45 days of completing enrolment. The 2nd instalment will be disbursed by 31 March 2026 after the completion of 12 credits in the first semester. Failure to reach the 12 credits by the aforementioned date will result in the automatic forfeiture of the right to the scholarship. The 3rd instalment will be paid by 31 July 2026, after the University has verified that the beneficiary of the scholarship has regularly paid the rent and housing bills.



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If the beneficiary obtains 25 credits by 31 July 2026, the University will award the amount relating to the scholarship for the second academic year (2026/2027), cadencing payments as for the first year.

Selected students must follow and complete a 600-hour Italian language course organized by the Italian Language and Cultural Center and International Mobility (Hanoi University) to obtain B1 language knowledge.

In addition, selected students will be required to follow an Italian language course at the University of Tuscia, once they arrive in Italy, and to pass the final level exam held by the University of Tuscia.

The amount of the scholarship will be calculated pro-rata based on the actual period of attendance of the student at Unitus, starting from the date of arrival.

Selected students must bear their own living expenses, travel expenses, health insurance (which must cover the entire duration of their stay in Italy), and other administrative expenses during the study program.

### **Art.6 Incompatibility with other scholarships and/or contributions**

The scholarships covered by this call cannot be combined with:

- Erasmus+ scholarships for incoming mobility;
- scholarships issued by the Ministry of Foreign Affairs and International Cooperation (MAECI);
- CRUI (Conference of Rectors of Italian Universities) contributions to beneficiaries of international protection;
- scholarships issued by foreign government bodies or institutions aimed at encouraging the enrolment of international students in Italian universities;
- scholarships provided by the body for the right to study (LazioDiSCo).

### **Art.7 Commission**

The selection of candidates is based on the merit requirements indicated above (art. 4 Admission requirements).

The evaluation, based on the criteria set out in a preliminary report, will be carried out by a Selection Committee composed of the professors responsible for the Master's Degree Courses concerned and any other professor or collaborator designated by the Rector of the University of Tuscia.



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### **Art.8 Admission documents**

Candidates are required to submit the following documentation translated into English or Italian (when submitting the application, it is not necessary to provide an official translation - sworn/certified - in nor the relative legalization or "declaration of value" of the security). The legalized translation must only be submitted at the time of enrolment.

#### **Mandatory documents:**

1. The form to be filled out online is available at the following link: <https://forms.gle/LwAj9Gn7LuNxafVY9>
2. copy of the Passport;
3. previous certificates of study (degree certificate);
4. *Diploma supplement* or *transcript of records* with the complete list of exams passed and their grades, including the grading scale (minimum and maximum grade in the corresponding education system);
5. B2 level English language certificate (Ielts, CAE, Toefl, Pitman, ESD, Pearson) or proof of having attended a three-year degree course entirely taught in English;
6. a detailed Curriculum Vitae (CV);
7. a motivational letter (maximum one A4 page).

#### **Non-mandatory documents:**

1. Letter of admission received from the President of the chosen Master's degree course.

### **Art.9 Submission of the application**

**The application must be submitted by filling out the *online* form available at this link <https://forms.gle/LwAj9Gn7LuNxafVY9> where students must upload the required documents, by 28 June 2025 at 23:59 (Italian time), exclusively through the [form](#) available.** If you have any technical problems, please contact the following address: [international@unitus.it](mailto:international@unitus.it)

Incomplete applications, applications not correctly completed, applications received after the deadline or sent by e-mail will not be accepted. In the case of multiple applications sent from different email addresses, the first application sent in chronological order will be considered.

### **Art.10 Selection procedure**

Candidates are selected on the basis of merit requirements and the evaluation process is held by the Examining Committee.

The selection is divided into two phases:



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**Phase 1:** evaluation and preliminary verification of the documentation provided by the candidates and communication of admission to Phase 2 (starting from July 2025);

**Phase 2:** interview for the evaluation of the CV and Personal Skills.

#### **Step 1 - Documentation Evaluation**

The Selection Committee verifies and evaluates the documentation according to the following criteria:

- School background and GPA (score: 7-10)
- Language certificates and/or other qualifications (score: 1-10)
- Evaluation of CV, motivational letter and other personal skills (score: 1-10)

#### **Step 2: Interview**

Candidates admitted to the interview will receive a communication via e-mail by 15 July 2025 and must present themselves with the passport/identity card uploaded on the online application form.

Candidates who need assistance during the interview must specify on the form the type of disability and support they need. In this case, an official certificate of disability is required.

Students who have already participated in the admission interview will not have to take another one, but the score obtained in the previous interview will be considered.

The admission interview score will be between 1 and 10.

#### **Definition and approval of the final ranking**

The rankings are organized in descending order of score and the scholarships will be awarded according to the ranking.

The commission reserves the right to award scholarships for an equitable geographical and gender distribution.

In the event of a tie, preference will be given to the youngest candidate.

The list of eligible candidates will be communicated by email and published on the <https://www.unitus.it/en/international/borse-di-studio-international-students/> website by **8 August 2025**.

In the event of the availability of additional funds, the Commission reserves the right to award further scholarships.

#### **Art.11 Acceptance**

**Within 7 days of receiving the communication from the University, the winners must accept the scholarship** by sending an e-mail to [protocollo@pec.unitus.it](mailto:protocollo@pec.unitus.it) and [international@unitus.it](mailto:international@unitus.it), attaching the acceptance form duly completed and signed; failure to respond within the deadline will result in forfeiture of the ranking list. In addition, within 7 days of the communication received from the University, non-EU





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**winners must pre-register on the [University web portal](#).**

The student accepts in full and without reservation services and economic benefits under the conditions set out in this call. By accepting the scholarship, the student confirms, under his/her own responsibility, that he/she is not in any of the conditions of incompatibility provided for by art. 6 of this announcement. It must also notify the University of any changes in the data declared that may occur during the year.

### **Art.12 Pre-enrolment on University**

At the time of acceptance of the scholarship, non-EU students must complete the pre-enrolment on the University web portal: <http://www.university.it>. For more information on the pre-enrolment procedure at the Italian diplomatic missions, please consult <http://www.studiare-in-italia.it/studentistranieri/>.

### **Art.13 Registration**

The enrolment process is completed in person at the Student Secretariat by registering on the University's Student WEB Portal and by paying the registration fee of € 156.00 through the online Portal. Payment must be made within the deadline set by [the Tuition Fees and Contributions Regulations of the University of Tuscia](#) for the academic year 2025/2026, after submitting the original academic documents required (see art. 2) at the *International Students* desk in the Student Secretariat.

If the international student does not meet all the requirements necessary to finalize this enrolment, enrolment in the required course of study is subject to reservation until June 2026.

**Selected candidates are not automatically enrolled in the chosen Master's degree programme.**

Selected candidates are required to comply with the applicable provisions and deadlines, including the enrolment rules established by the Circular of the Ministry of University and Research on the access of foreign students to university degree programmes.

The winning candidates will receive the benefits on a current account of the SEPA circuit only at the end of the enrolment procedures, which take place upon their arrival in Viterbo, and after paying the aforementioned stamp duty and regional tax. Candidates will receive detailed information from the International Student Office on the procedure to follow to complete their enrolment.

Scholarships will be awarded exclusively to students who have completed enrolment by the deadline set by [the Tuition Fees and Contributions Regulations of the University of Tuscia for the academic year 2025/2026](#). Students who do not complete their enrolment by this deadline will lose the right to the scholarship, without the possibility of derogation.



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#### **Art.14 Medical insurance**

The scholarship holder, who does not already have one, is required to independently take out health insurance to cover any expenses for illness and accidents in Italy.

#### **Art.15 Scrolling through the rankings and assignment of available places**

In the event of vacancies, the University reserves the right to assign benefits to candidates who meet the admission requirements indicated above (art. 4 Admission Requirements) by scrolling through the ranking list.

In the event of failure to complete enrolment by the deadline set by [the Tuition Fees and Contributions Regulations of the University of Tuscia](#) for the academic year 2025/2026 by the successful students who have accepted the scholarship, the University reserves the right to scroll through the ranking list by 31 January 2026. The assignment will be made by scrolling the ranking list among students already enrolled.

In the event of exhaustion of the ranking list of a course, the University reserves the right to reallocate the remaining funds for the financing of other scholarships, drawing from the rankings of other courses in this call for applications or from other calls for scholarships for international students.

#### **Art.16 Waiver**

Winners may withdraw from the scholarship by sending an e-mail to [protocollo@pec.unitus.it](mailto:protocollo@pec.unitus.it) and [international@unitus.it](mailto:international@unitus.it). In case of withdrawal, the scholarship will be awarded to the next eligible candidate in the ranking.

#### **Art.17 Information on data processing**

In accordance with the European data protection policy, the personal data collected is processed as described on the following page available at <https://www.unitus.it/ateneo/privacy/>.

The applicant gives consent to publish his/her passport/identity card number in the final list of applicants admitted to the project on the website: <https://www.unitus.it/en/international/borse-di-studio-international-students/>.

The Administration reserves the right to verify the veracity of the information provided. Without prejudice to the criminal sanctions referred to in Article 76 of Presidential Decree no. 445/2000, in the event of verification of fraudulent information following such verification, the candidate forfeits the right to the scholarship.



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#### **Art.18 Publication of the announcement**

This announcement and the application form will be published on the [https://www.unitus.it/en/international/borse-di-studio-international-students/ website](https://www.unitus.it/en/international/borse-di-studio-international-students/website).

The announcement is also translated into English for dissemination purposes only.

For the application of the announcement, for the resolution of any dispute and for all legal effects, only the Italian version is valid.

#### **Art.19 Person in charge of the procedure**

The person in charge of the procedure for this call is Dr. Marcella Barone, Head of the International Student Office of the University of Tuscia.

**Prof. Stefano UBERTINI**

*Rector*