



UNIVERSITÀ
DEGLI STUDI DELLA
TUSCIA

**Call for applications for scholarships
reserved for International Students
enrolling in a Master's degree programme
in the a.y. 2025/2026**



Index

| | |
|---|---|
| Art. 1 Purpose | 3 |
| Art. 2 Declaration of value | 3 |
| Art. 3 Language requirements | 4 |
| Art. 4 Eligibility requirements for the scholarship | 4 |
| Art. 5 Scholarships | 4 |
| Art. 6 Incompatibility with other scholarships and/or contributions | 5 |
| Art. 7 Commission | 5 |
| Art. 8 Selection | 5 |
| Art. 9 Assignment | 6 |
| Art. 11 Pre-enrolment on University | 7 |
| Art. 12 Enrolment | 7 |
| Art. 13 Medical insurance | 7 |
| Art. 14 Scrolling through the rankings and allocation of available places | 8 |
| Art. 15 Waiver | 8 |
| Art. 16 Information on data processing | 8 |
| Art. 17 Publication of the call for applications | 8 |
| Art. 18 Person in charge of the procedure | 9 |

Art. 1 Purpose

The University of Tuscia announces a public selection for the admission of international students to Master's Degree Courses for the academic year 2025/2026 and for the awarding of scholarships for students enrolling for the first time in an Italian university.

Enrolment in years subsequent to the first, transfer from one degree programme to another or transfer from one university to another, is not considered "*first enrolment*" in one of the degree programmes of the University of Tuscia in the academic year 2025/2026.

International students are students whose qualifications for admission to the chosen degree course have been obtained at an institution not belonging to the Italian education system, regardless of the student's citizenship.

The complete list of master's degree courses at the University of Tuscia can be found at the link: <https://www.unitus.it/en/courses/second-cycle-degree/>

The effectiveness of this call is subject to the allocation of resources by the MUR within the three-year programming and other funds and funding available for the academic year 2025/2026.

Art. 2 Declaration of value

On arrival in Italy, candidates must deliver the original school certificates, in Italian or English, authenticated by the Italian Diplomatic Representation competent for the territory or with an Apostille, and the Declaration of Value issued by the Italian Diplomatic Representation in charge of their territory or, alternatively, the certification issued by the ENIC-NARIC centers (www.enic-naric.net) in Italian or English, such as the Certificate of Verification (as an alternative to legalization or Apostille) and the Certificate of Comparability or the Certificate of Correspondence (as an alternative to the Declaration of Value) issued by CIMEA, with which the University of Tuscia is in agreement.

The student can then request the aforementioned qualification documents from the link <https://cimea-diplome.it/>.

The documents must be submitted to the Student Secretariat, Via S. Maria in Gradi n. 4, Viterbo, upon arrival in Italy to complete the enrolment. If the international student does not have all the documentation necessary to finalize this enrolment, enrolment in the required course of study is subject to reservation until June 2026. The scholarship will not be disbursed until all the documentation necessary for the completion of the enrolment is delivered. Failure to submit the aforementioned documents within the established deadlines will make it impossible for the student to receive the scholarship, with consequent forfeiture of the benefit.

Art. 3 Language requirements

Students enrolling in Master's degree programs taught in English must present a minimum B2 level English certificate or demonstrate that their Bachelor's degree was delivered entirely in English.

Art. 4 Eligibility requirements for the scholarship

To be eligible for the scholarship, students must meet the following requirements:

1. being born after 31/12/1996;
2. hold a Bachelor's degree or a post-secondary qualification issued by a foreign university or a recognized foreign higher institution;
3. not be enrolled at the University of Tuscia or other Italian universities in first-cycle, second-cycle or single-cycle degree courses;
4. have been admitted to one of the Master's Degree courses of the University of Tuscia by 16 May 2025;
5. have submitted the pre-enrolment application on the [University](#) portal by 31 May 2025.

Art. 5 Scholarships

Scholarship holders will benefit from:

- exemption from the registration fee (value € 1,000.00), except for € 156.00 stamp duty and regional tax;
- scholarship of € 7,000 (gross of IRAP 8.5% paid by the Institution), or € 6,451.60 (net of IRAP paid by the Institution) for the first academic year, for a duration of 10 months (from 1 October 2025 to 31 July 2026). The scholarship is not among those exempt and will be subject to taxation according to current tax regulations based on the amounts progressively disbursed during the year, with the application of the deductions provided for income assimilated to employment which may reduce or eliminate the gross tax applied.

The scholarship does not include accommodation. The International Student Office can provide information on accommodation agreements, but is not responsible for finding accommodation.

The scholarship will be disbursed in three instalments. The 1st instalment will be paid within 45 days of completing enrolment; the 2nd instalment will be disbursed by 31 March 2026 after the completion of 12 credits in the first semester; the 3rd instalment will be paid by 31 July 2026, after the University has verified that the beneficiary of the scholarship has regularly paid the rent and bills of the accommodation.

The amount of the scholarship will be calculated pro-rata based on the actual period of attendance of the student at Unitus, starting from the date of arrival.

Selected students must bear their own living expenses, travel expenses, health insurance (which must cover

the entire duration of their stay in Italy), and other administrative expenses during the study program.

Art. 6 Incompatibility with other scholarships and/or contributions

The scholarships covered by this call cannot be combined with:

- Erasmus+ scholarships for incoming mobility;
- scholarships issued by the Ministry of Foreign Affairs and International Cooperation (MAECI);
- CRUI (Conference of Rectors of Italian Universities) contributions to beneficiaries of international protection;
- scholarships issued by foreign government bodies or institutions aimed at encouraging the enrolment of international students in Italian universities;
- scholarships provided by the body for the right to study (LazioDiSCo).

Art. 7 Commission

The Selection Committee is composed of the professors responsible for the Master's Degree Courses concerned and any other professor or collaborator designated by the Rector of the University of Tuscia.

Art. 8 Selection

The selection of candidates is made based on the merit requirements indicated above (art. 4 Eligibility requirements for the scholarship) and on the evaluations carried out during the admission phase transmitted by the Presidents of the courses of study concerned.

For the assignment of the score relating to the evaluation carried out during the admission phase, the Presidents of the degree courses concerned will consider the following criteria:

- Academic curriculum;
- Language certificates and/or other qualifications.

Art. 9 Assignment

The scholarships will be awarded by the Commission by selecting candidates who will be admitted to a Master's degree programme by 16 May 2025.

Students do not need to submit a specific application to access the scholarship application. The winners will

receive an official communication by email by June 30, 2025. In addition, the list of eligible candidates will be published on the <https://www.unitus.it/profilo/international/> website by **June 30, 2025**.

The Commission will draw up a general ranking list on the basis of the rankings of the individual international courses of study, and will award scholarships in equal quantities among the various courses. If the ranking list of a course of study is exhausted, the remaining scholarships will be reallocated to the other courses following the order of the general ranking, alternating, so as to ensure a balanced distribution between the courses. In the event of a tie, preference will be given to the youngest candidate.

The Commission reserves the right to award scholarships for an equitable geographical and gender distribution.

In the event of the absence of suitable applications for a Degree Programme, the Commission reserves the right to reallocate resources.

In the event of the availability of additional funds, the Commission reserves the right to award further scholarships.

Art. 10 Acceptance

Within 7 days of the communication received from the University, the winners must accept the scholarship by sending an e-mail to protocollo@pec.unitus.it and international@unitus.it, attaching the duly completed and signed acceptance form. Failure to respond within the deadline will result in forfeiture of the ranking.

Students accept in full and without reservation services and economic benefits under the conditions set out in this call. By accepting the scholarship, students confirm, under their own responsibility, that they are not in any of the conditions of incompatibility provided for by art. 7 of this call for applications. It must also notify the University of any changes in the data declared that may occur during the year.

Art. 11 Pre-enrolment on University

At the time of acceptance of the scholarship, non-EU students must have already completed the pre-enrolment on the University web portal: <http://www.university.it>. For more information on the pre-enrolment procedure at the Italian diplomatic missions, please consult <http://www.studiare-in-italia.it/studentistranieri/>.

Art. 12 Enrolment

The enrolment process is completed in person at the Student Secretariat by registering on the University's Student WEB Portal and by paying the registration fee of € 156.00 through the online Portal. Payment must

be made within the deadline set by [the Tuition Fees and Contributions Regulations of the University of Tuscia](#) for the academic year 2025/2026, after submitting the original academic documents required (see art. 2) at the *International Students* desk in the Student Secretariat.

If the international student does not meet all the requirements necessary to finalize this enrolment, enrolment in the required course of study is subject to reservation until June 2026.

Selected candidates are not automatically enrolled in the chosen Master's degree programme.

Selected candidates are required to comply with the applicable provisions and deadlines, including the enrolment rules established by the Circular of the Ministry of University and Research on the access of foreign students to university degree programmes.

The winning candidates will receive the benefits on a current account of the SEPA circuit only at the end of the enrolment procedures, which take place upon their arrival in Viterbo, and after paying the aforementioned stamp duty and regional tax. Candidates will receive detailed information from the International Student Office on the procedure to follow to complete their enrolment.

Scholarships will be awarded exclusively to students who have completed enrolment by the deadline set by [the Tuition Fees and Contributions Regulations of the University of Tuscia for the academic year 2025/2026](#). Students who do not complete their enrolment by this deadline will lose the right to the scholarship, without the possibility of derogation.

Art. 13 Medical insurance

The scholarship holder, who does not already have one, is required to independently take out health insurance to cover any expenses for illness and accidents in Italy.

Art. 14 Scrolling through the rankings and allocation of available places

In the event of vacancies, the University reserves the right to assign benefits to candidates who meet the eligibility requirements indicated above (art. 4 Eligibility requirements for the scholarship) by scrolling through the ranking list.

In the event of failure to complete enrolment by the deadline set by [the Tuition Fees and Contributions Regulations of the University of Tuscia](#) for the academic year 2025/2026 by the successful students who have accepted the scholarship, the University reserves the right to scroll through the ranking list by 31 January 2026. The assignment will be made by scrolling the ranking list among the international students already enrolled.

In the event of exhaustion of the ranking list of a course, the University reserves the right to reallocate the

remaining funds for the financing of other scholarships, drawing from the rankings of other courses in this call for applications or from other calls for scholarships for international students.

Art. 15 Waiver

Winners can withdraw from the scholarship by sending an e-mail to protocollo@pec.unitus.it and international@unitus.it. In case of withdrawal, the scholarship will be awarded to the next eligible candidate in the ranking.

Art. 16 Information on data processing

In accordance with the European data protection policy, the personal data collected is processed as described on the following page available at <https://www.unitus.it/ateneo/privacy/>.

The applicant gives consent to publish his/her passport/identity card number in the final list of candidates admitted to the call on the website: <https://www.unitus.it/profilo/international/>.

The Administration reserves the right to verify the veracity of the information provided. Without prejudice to the criminal sanctions referred to in Article 76 of Presidential Decree no. 445/2000, in the event of verification of fraudulent information following such verification, the candidate forfeits the right to the scholarship.

Art. 17 Publication of the call for applications

This call for applications will be published on the <https://www.unitus.it/en/profile/international/> website.

This call for applications is also translated into English for dissemination purposes only.

For the application of the call for applications, for the resolution of any dispute and for all legal effects, only the Italian version is valid.

Art. 18 Person in charge of the procedure

The person in charge of the procedure for this call is Dr. Marcella Barone, Head of the International Students Office of the University of Tuscia.

The Rector
Prof. Stefano Ubertini